## JACKSONVILLE PUBLIC EDUCATION FUND, INC. FINANCIAL REPORT

Years Ended June 30, 2018 and 2017

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### ABARE, KRESGE & ASSOCIATES CPAS, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Jacksonville Public Education Fund, Inc.

#### Report on the Financial Statements

We have audited the accompanying financial statements of Jacksonville Public Education Fund, Inc., a Florida not-forprofit organization, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Jacksonville Public Education Fund, Inc. as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Prior Period Financial Statements**

The financial statements of Jacksonville Public Education Fund, Inc. as of June 30, 2017, were audited by other auditors whose report dated October 17, 2017, expressed an unmodified opinion on those statements.

Ahan, Kruge & Associates CPAS, LIC St. Augustine, FL

February 15, 2019

# JACKSONVILLE PUBLIC EDUCATION FUND, INC. STATEMENT OF FINANCIAL POSITION JUNE 30, 2018 AND 2017

		2018	 2017		
ASSETS					
Cash and cash equivalents	\$	2,271,241	\$ 2,367,991		
Accounts receivable		734	111		
Investments		1,781,872	540,238		
Property and equipment, net	-	87,727	 105,040		
TOTAL ASSETS	\$	4,141,574	\$ 3,013,380		
LIABILITIES AND NET ASSETS					
LIABILITIES					
Accounts payable and accrued expenses	\$	26,746	\$ 91,591		
Deferred revenues		-	3,530		
Funds held for others		394,363	 176,680		
TOTAL LIABILITIES		421,109	 271,801		
NET ASSETS					
Unrestricted		2,801,356	2,351,735		
Temporarily restricted		919,109	 389,844		
TOTAL NET ASSETS		3,720,465	 2,741,579		
TOTAL LIABILITIES AND NET ASSETS	\$	4,141,574	\$ 3,013,380		

# JACKSONVILLE PUBLIC EDUCATION FUND, INC. STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2018

		Temporarily	
REVENUE AND SUPPORT	Unrestricted	Restricted	Total
Contributions and grants	\$ 1,354,120	\$ 1,506,718	\$ 2,860,838
Program fees	77,941	-	77,941
Interest and dividend income	40,247	-	40,247
Realized gain (loss) from investments	35,228	-	35,228
Unrelaized gain (loss) from investments	(38,424)	-	(38,424)
Other revenue	20,556		20,556
Total revenue and support	1,489,668	1,506,718	2,996,386
NET ASSETS RELEASED FROM RESTRICTIONS	977,453	(977,453)	<del>-</del>
EXPENSES			
JPEF	1,869,237	-	1,869,237
Fiscal agency	148,263	<u>-</u>	148,263
Total expenses	2,017,500	<del>_</del>	2,017,500
CHANGE IN NET ASSETS	449,621	529,265	978,886
NET ASSETS, BEGINNING	2,351,735	389,844	2,741,579
NET ASSETS, ENDING	\$ 2,801,356	\$ 919,109	\$ 3,720,465

# JACKSONVILLE PUBLIC EDUCATION FUND, INC. STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2017

		Temporarily	
REVENUE AND SUPPORT	Unrestricted	Restricted	Total
Contributions and grants	\$ 1,633,195	\$ 1,342,236	\$ 2,975,431
Interest and dividend income	28,954	-	28,954
Realized gain (loss) from investments	645	-	645
Unrelaized gain (loss) from investments	27,077		27,077
Total revenue and support	1,689,871	1,342,236	3,032,107
NET ASSETS RELEASED FROM RESTRICTIONS	1,129,444	(1,129,444)	
EXPENSES			
JPEF	1,953,111	-	1,953,111
Fiscal agency	271,188		271,188
Total expenses	2,224,299	<del>-</del>	2,224,299
CHANGE IN NET ASSETS	595,016	212,792	807,808
NET ASSETS, BEGINNING	1,756,719	177,052	1,933,771
NET ASSETS, ENDING	\$ 2,351,735	\$ 389,844	\$ 2,741,579

#### JACKSONVILLE PUBLIC EDUCATION FUND, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2018

	JPEF		Fiscal Agency		 Total
Advertising	\$	2,239	\$	-	\$ 2,239
Books and subscriptions		1,804		_	1,804
Computer software		47,570		_	47,570
Contracted services		654,011		74,982	728,993
Contracts and grants		20,906		7,500	28,406
Depreciation		21,762		-	21,762
Dues and fees		7,581		-	7,581
Insurance		7,156		-	7,156
Medical and benefits		102,608		-	102,608
Meeting expense		33,676		24,402	58,078
Other expenses		5,069		4,133	9,202
Postage		761		-	761
Printing and copying		17,363		-	17,363
Professional services		13,432		-	13,432
Rent		53,427		-	53,427
Salaries and wages		741,488		-	741,488
Supplies		27,760		31,630	59,390
Taxes		63,416		-	63,416
Telephone		8,612		-	8,612
Training		6,329		4,295	10,624
Travel		32,267		1,321	 33,588
Total expenses	\$	1,869,237	\$	148,263	\$ 2,017,500

#### JACKSONVILLE PUBLIC EDUCATION FUND, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2017

	JPEF		Fisc	al Agency	Total		
Advertising	\$	9,661	\$	-	\$	9,661	
Books and subscriptions		1,229		-		1,229	
Computer software		27,268		-		27,268	
Contracted services		550,574		113,031		663,605	
Contracts and grants		68,876		47,550		116,426	
Depreciation		25,329		-		25,329	
Dues and fees		11,191				11,191	
Insurance		7,187				7,187	
Medical and benefits		105,854				105,854	
Meeting expense		126,088		18,357		144,445	
Other expenses		5,858		4,914		10,772	
Parking and other occupancy		24				24	
Postage		2,271				2,271	
Printing and copying		13,480				13,480	
Professional services		24,060				24,060	
Rent		48,922		17,100		66,022	
Salaries and wages		807,773				807,773	
Supplies		16,398		47,384		63,782	
Taxes		67,273				67,273	
Telephone		11,437		-		11,437	
Training		3,489		-		3,489	
Travel		18,868		22,852		41,720	
Total expenses	\$	1,953,110	\$	271,188	\$	2,224,298	

# JACKSONVILLE PUBLIC EDUCATION FUND, INC. STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2018 AND 2017

	 2018	2017		
CASH FLOWS FROM OPERATING ACTIVITIES	 		_	
Change in net assets	\$ 978,886	\$	807,809	
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation	21,762		25,329	
Loss on disposal of property and equipment	183		995	
Realized gain on sale of investments	(35,228)		-	
Unrealized loss on investments	38,424		(25,838)	
Net changes in:				
Accounts receivable	(623)		10,419	
Plesdges receivable	-		7,500	
Accounts payable and accrued expenses	(64,845)		31,625	
Deferred revenue	(3,530)		(11,852)	
Funds held for others	 217,683		(151,544)	
Net cash provided by operating activities	 1,152,712	_	694,443	
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of property and equipment	(4,632)		(3,352)	
Purchases of investments	(1,590,692)		(14,082)	
Proceeds from sale of investments	345,862			
Net cash used by investing activities	 (1,249,462)		(17,434)	
NET CHANGE IN CASH	(96,750)		677,009	
CASH, BEGINNING	 2,367,991		1,690,982	
CASH, ENDING	\$ 2,271,241	\$	2,367,991	

#### NOTE 1 ORGANIZATION

The Jacksonville Public Education Fund, Inc. (the "Organization"), a Florida not-for-profit corporation, was established in 1985. The Organization is supported primarily through individual, foundation and corporate contributions and is located in Jacksonville, Florida. The Organization's mission is to "spark innovation, relationships and resources to power the potential within and around the public schools to achieve excellent outcomes for all students".

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### Classification of Net Assets

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its ASC 958-210. Under FASB ASC 958-210, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

The assets, liabilities, and net assets of the Organization are reported in net asset classes as follows:

- a) Unrestricted net assets are resources over which the Board of Directors (the "Board") has discretionary control including those unrestricted net assets invested in property and equipment at the direction of the Board. Certain unrestricted net assets are reported as designated because the Board has designated and reserved them for future projects and goals.
- b) Temporarily restricted net assets are subject to donor-imposed stipulation that may or will be met by actions of the Organization and/or the passage of time. After the donor-imposed time or purpose restriction is satisfied, temporarily restricted net assets are reclassified to unrestricted net assets and reported within the statement of activities as net assets released from restrictions.
- c) Permanently restricted net assets are limited by donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by actions of the Organization. As of June 30, 2018 there were no permanently restricted net assets.

#### Cash and Cash Equivalents

Cash and cash equivalents includes all cash balances and highly liquid investments with an original maturity of 90 days or less. Certificates of deposit are readily convertible to cash and are stated at cost plus accrued earnings, which approximate fair value.

#### Property and Equipment

Land, buildings and equipment that are purchased are carried at cost, or, if donated, at the approximate fair value at the date of donation. Donated property and equipment are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time. Expenditures for renewals or improvements that either materially add value or prolong the useful lives of assets are capitalized. Expenditures that are less than \$500 are expensed as incurred.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Property and Equipment (Continued)

Building and improvements are depreciated using the straight-line method over their estimated useful lives, which range from 7 to 39 years. Furniture, fixtures and equipment are depreciated using the straight-line method over their estimated useful lives, which range from 3 to 7 years. Land is not depreciated. Depreciation expense was \$21,762 for the year ended June 30, 2018 (\$25,329 for the fiscal year ended June 30, 2017).

#### Contributions

In accordance with FASB ASC 958, Financial Statements of Not-for-Profit Entities, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of donor restrictions. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. Under FASB ASC 958, contributions that are required to be reported as temporarily restricted support are then reclassified to unrestricted net assets upon expiration of time restrictions or satisfaction of donor restrictions.

Contributions, including unconditional promises to give, are recognized as revenues in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

Unconditional promises to give ("pledges") receivable are recorded when unconditional promises to pay are recorded. Unconditional promises to be received after one year are discounted at an appropriate discount rate commensurate with the risks involved. Amortization of discounts is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Management uses the allowance method to determine uncollectable promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made.

#### **Donated Materials and Services**

The Organization records the value of donated goods or services when there is an objective basis available to measure their value. Donated materials and equipment are reflected in the accompanying financial statements at their estimated value at date of receipt.

A substantial number of volunteers donate significant amounts of time to the Organization's program services. Only those amounts pertaining to the need assessment of clients have been reflected in the financial statements since the contributions of those services required specialized skills. The remaining volunteer hours are not reflected in the financial statements since the contribution of services did not create or enhance non-financial assets or require specialized skills.

#### Income Taxes

The Organization is a not-for-profit corporation as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes on related income pursuant to Section 501(a) of the Internal Revenue Code and Chapter 220.13 of the Florida Statutes, respectively.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Accounting for Income Taxes

The Organization has adopted FASB ASC 740-10, *Accounting for Income Taxes*, which clarifies the accounting for uncertainty in income taxes recognized in an entity's financial statements. The interpretation prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. Based on analyses of various federal and state filing positions of the Organization, management believes that its income tax filing positions and deductions are well documented and supported.

As of June 30, 2018, the Organization had no temporary differences relating to the recognition of income and expenses for financial and tax reporting purposes. Accordingly, no deferred tax assets or liabilities are recorded. Additionally, as of June 30, 2018, the Organization had no uncertain tax positions that would qualify for either recognition or disclosure in the financial statements. Therefore, no reserves for uncertain income tax positions have been recorded pursuant to FASB ASC 740-10. In addition, no cumulative effect adjustment related to the adoption of FASB ASC 740-10 was recorded.

There have been no increases or decreases in unrecognized tax benefits for current or prior years since the date of adoption. Furthermore, no interest or penalties have been included since no reserves were recorded and no significant increases or decreases are expected to occur within the next 12 months. When applicable, such interest and penalties will be reported as income tax expense.

Since tax matters are subject to some degree of uncertainty, there can be no assurance that the Organization's tax returns will not be challenged by the taxing authorities and that the Organization will not be subject to additional tax, penalties, and interest as a result of such challenge. At June 30, 2018, the periods that remain open to examination under federal statute are for the fiscal years ended June 30, 2015 through 2017.

#### Fair Value of Financial Instruments

All financial instruments are carried at amounts that approximate estimated fair value.

Financial Accounting Standards Board ASC 820, Fair Value Measurement ("ASC 820"), establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to unobservable inputs (Level 3 measurement). The three levels of the fair value hierarchy under ASC 820 are described below:

#### Level 1

Inputs to the valuation methodology are unadjusted quoted prices in active markets for identical assets or liabilities that the Organization can access at the measurement date.

#### Level 2

Inputs to the valuation methodology are other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly such as publicly available information about actual events or transactions, and that reflect the assumptions that market participants would use when pricing the asset or liability.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Level 3

Inputs to the valuation methodology are unobservable for the asset or liability. Unobservable inputs are defined as inputs for which market data are not available and that are developed using the best information available about the assumptions that market participants would use when pricing the asset or liability.

All financial instruments are considered to be Level 1 inputs in the fair value hierarchy.

#### **Advertising Costs**

The Organization does not capitalize advertising costs, but rather expenses advertising production costs as they are incurred and advertising communication costs the first time the advertising takes place. Advertising expense was \$2,239 for the year ended June 30, 2018 (\$9,661 for the fiscal year ended June 30, 2017).

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, actual results could differ from those estimated. The nature of these estimates, however, is such that variances from actual results are held to be immaterial.

#### **Functional Expense Allocation**

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among programs and other supporting services benefited.

Directly identifiable expenses are charged to programs and supporting services. General operations expense includes those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Board of Directors.

The following are the descriptions of the operating expense categories in the financial statements:

JPEF – general operating expenses related to the Organization.

<u>Fiscal Agency</u> – the Organization routinely accepts grant monies and other donations on behalf of a recipient. As such, the Organization takes responsibility for receiving and safeguarding the funds of recipients and providing other services that facilitate the disbursement of funds between donor and recipient. The Jacksonville Public Education Fund only acts as a fiscal agent for funds that align with the mission and vision of the Organization.

#### NOTE 3 PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of June 30, 2018:

Buildings and improvements	\$ 85,185
Furniture, fixtures and equipment	 116,549
Total property and equipment	201,734
Less, accumulated depreciation	 (114,007)
Property and equipment, net	\$ 87,727

#### NOTE 4 FUNDS HELD FOR OTHERS

The Organization administers certain other funds for others, which are reflected as a liability, funds held for others, on the accompanying statement of financial position.

#### NOTE 5 TEMPORARILY RESTRICTED NET ASSETS

At June 30, 2018, the Organization's temporarily restricted net assets were as follows:

Fiscal Agency Accounts	\$ 812,699
License for Learning Reserves	 106,410
Total temporarily restricted net assets	\$ 919,109

#### NOTE 6 LICENSE PLATE REVENUES

The expenditures of the funds received from the State of Florida Department of Highway Safety and Motor Vehicles were made in accordance with Section 320.08056 and 320.08058, Florida Statutes. These statutes require the funds to be used for enhancement of educational programs, and specifically exclude commercial or for-profit activities, or general or administrative expenses, except to pay the cost of the independent audit required by law. The funds received in the fiscal year ended June 30, 2018, totaled \$13,113.

#### NOTE 7 INVESTMENTS

The following table sets forth, by level, within the fair value hierarchy, investments recorded in the Organization's financial statements at fair value as of June 30:

<u>2018</u>								
<u>Investments</u>		Fair Value		Level 1		Level 2		Level 3
Money market funds	\$	45,951	\$	45,951	\$		-	\$ -
Mutual funds - equity		695,737		695,737			-	-
Mutual funds - fixed income		1,040,184		1,040,184	_		_	
Total investments	\$	1,781,872	\$	1,781,872	\$		_	\$ -
<u>2017</u>								

<u>Investments</u>	Fair Value	Level 1	Level 2	Level 3	
Money market funds	\$ 4,369	\$ -	\$ 4,369	\$ -	
Mutual funds - equity	153,325	153,325	-	-	
Mutual funds - fixed income	257,679	257,679	-	-	
Exchange traded products	 124,865	124,865	 -	 -	
Total investments	\$ 540,238	\$ 535,869	\$ 4,369	\$ -	

#### NOTE 8 JACKSONVILLE PUBLIC EDUCATION FUND ENDOWMENT

The Organization entered into an agreement with the Community Foundation of Northeast Florida, Inc. (the "Foundation") to establish and maintain a permanent endowment fund (the "Fund"). The purpose of the Fund is to improve the quality of public education in Duval County. The Fund is the property of the Foundation which shall have the ultimate authority and control over all property in the Fund.

Distributions the Foundation makes from the Fund to the Organization are limited each year to a distributable amount determined pursuant to the Community Foundation's Spending Policy, as set and amended from time to time by the Community Foundation's Board of Trustees. The Spending Policy is designed to protect the economic value of the principal of the Endowment, help the principal grow over time, give the Organization the benefit of a reasonably stable, consistent and predictable flow of funds, and smooth the effect of market volatility in earnings on the investment of Endowment fund assets over a period of years. During the fiscal year ended June 30, 2018, the Organization did not receive any distributions from the Fund.

All amounts relating to these funds are excluded from the accompanying financial statements. At June 30, 2018, the balance in the Endowment was \$21,495 (\$20,003 was at June 30, 2017).

#### NOTE 9 NET ASSETS RELEASED FROM RESTRICTIONS

Temporarily restricted net assets are released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of other events specified by donors. Temporarily restricted net assets released during the fiscal years ending June 30, 2018 and 2017, totaled \$977,453 and \$1,129,444, respectively, and were utilized for program services.

#### NOTE 10 LEASE AGREEMENTS

The Organization leases office space and certain equipment under operating lease agreements, which expire in various years through 2025. The leases provide for total minimum monthly rental fees of \$4,142. Posted with the monthly rental payments are per copy charges for copies exceeding the stated limit. Rent expense under these operating leases, including additional charges, was \$53,427 for the year ended June 30, 2018 and included in the statement of functional expenses. Future amounts due under the lease commitments at June 30 are as follows:

2019	\$ 49,701
2020	49,701
2021	48,291
2022	46,317
2023	46,317
Thereafter	84,915
Total	\$325,242

#### NOTE 11 CONCENTRATIONS OF RISK

The Organization maintains its cash balance with a high quality financial institution. The account at this institution currently is insured by the Federal Deposit Insurance Corporation ("FDIC") up to \$250,000. At times, such balance may be in excess of the FDIC insurance limits. At June 30, 2018, the Organization uninsured cash balances totaled approximately \$1,940,311.

#### NOTE 12 OTHER REVENUE

Other Revenue includes the return of \$19,956 in unused funds that were issued in the prior fiscal year.

#### NOTE 13 SUBSEQUENT EVENTS

Subsequent events have been evaluated through February 15, 2019. No events were identified as necessary to be disclosed to keep these financial statements from being misleading or that provide additional evidence about conditions that existed at June 30, 2018, including estimates inherent in the process of preparing these financial statements.